



---

## B U R S A R Y P R O G R A M

Established by the Two/Ten Charity Trust of Canada  
for people employed in the footwear, leather, and  
allied industries and their children

---

## A P P L I C A T I O N D E A D L I N E

**June 28, 2024**

## THE PROGRAM

The Two/Ten Charity of Canada Bursary Program was established to provide bursaries based on financial need and scholastic achievement to meet the costs of education beyond high school in universities, colleges, nursing programs and vocational/technical schools.

## ELIGIBILITY

1. You must be the child of a parent whose work is directly related to the footwear, leather or allied industries and has been so employed for at least one year before you apply for a Two/Ten Bursary.
2. In addition, you must be one of the following:
  - a) A high school senior who will graduate this year and who will enter post-secondary next Fall on a full-time basis.
  - b) A high school graduate since 2019.
  - c) A student currently enrolled full time in a university, college, or vocational/technical school and continuing next year.
3. Your family must have a financial need for assistance in meeting the costs of the post secondary institution you will attend - as that need is determined according to the methods of the Two/Ten Bursary Program Selection Committee. You must provide **complete parental income information** in the Financial Aid section of the application form. *(Selection is subject to the discretion of the Two/Ten Selection Committee - Bursary Program)*

## SELECTION

The final selection of recipients is made after a careful and individual review of all eligible applicants by the Two/Ten Selection Committee Bursary Program. Your application must include the following:

### 1. Academic Report

If **graduating secondary school** - provide your academic record for the last three years of secondary school

If **currently in post-secondary studies** - your official school transcript by the institution you are currently

### 2. Financial Need

Input the required financial information on page 3 of this application

### 3. Biographical Information

In essay format, please answer the following question (max 300 words)

#### Why should you receive a Two Ten Foundation Bursary?

Please use the following discussion points:

- Financial Need
- Personal, financial and career goals and plans to achieve them
- Volunteer activities (school mandated and otherwise)

## AWARDS

Bursaries are awarded to **undergraduate students** only.

Stipend cheques will be sent to the **institution** on or about September 15 and January 15 together with instructions to credit the student's account.

**Two/Ten bursaries are awarded for a single academic year at a time, and are applicable to tuition fees.**

## HOW TO APPLY

**All applicants must complete the following:**

1. Employment Eligibility Verification Form (page 3)
2. The Two/Ten **BURSARY APPLICATION** (post-marked no later than June 28, 2024)
3. We must receive the following:
  - Academic Record \*
  - Financial Need information (include 2023 Notice of Assessment)
  - Biographical Essay

\*  
By June 1, your high school/college/university should have completed and sent you the **School Report**. Submit this, along with an **Official Transcript of your grades** to the Selection Committee.
4. We must receive the above items no later than June 28, 2024.

### NOTE:

Bursaries are for undergraduate studies only

All bursary decisions will be announced by July 30th, 2024

## IMPORTANT DATES TO REMEMBER

### 2024

#### June 28

Deadline:

1. Bursary Application
2. Financial Need Information (include 2022 Notice of Assessment)
3. Biographical Essay
4. Official School Transcript  
High School - Mid-Term  
College/University - Final

#### Mail to:

The Selection Committee - Bursary Program  
Two/Ten Charity Trust of Canada  
298 John St., Thornhill Square  
P.O. Box 87617  
Thornhill, ON L3T 7R3

**FEDEX  
DOES NOT  
SHIP TO  
OUR POST  
BOX**

#### July 30

Bursary decisions will be announced. Upon receipt of email notification, the bursary winner has fifteen days to advise the Foundation whether he/she accepts or refuses the bursary.

#### Sept. 15

A cheque for the first semester stipend will be sent to the **student's school**

### 2025

#### January 15

A cheque for the second semester stipend will be sent to the **student's school**

**CONFIRMATION OF ELIGIBILITY**

1. You must be the child of a parent or grandparent whose work is directly related to the footwear, leather or allied industries and has been so employed for at least one year before you apply for a Two/Ten Bursary.
2. In addition, you must be one of the following:
  - a) A high school senior who will graduate this year and who will enter post-secondary next Fall on a full-time basis.
  - b) A high school graduate since 2019.
  - c) A student currently enrolled full time in a university, college, or vocational/technical school and continuing next year.
3. Your family must have a financial need for assistance in meeting the costs of the post secondary institution you will attend. Need is determined by criteria of the Two/Ten Bursary Program Selection Committee. **Complete parental income information** must be provided in the Financial Aid section. (*Selection is subject to the discretion of the Two/Ten Selection Committee - Bursary Program*)

**PLEASE NOTE: Applicant must display academic ability and financial need in order to be eligible to win a Two/Ten Bursary Award.**

**NAME OF APPLICANT**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Email \_\_\_\_\_

**Please complete the appropriate section**

After high school I hope to attend \_\_\_\_\_ University/College or post secondary school, and I will either (please check one)  Live on campus  Live off campus  Commute from home

I am already attending \_\_\_\_\_ University/College or post secondary school, and I will either (please check one)  Live on campus  Live off campus  Commute from home

I expect to complete my college, nursing or vocational/technical program after high school in 20 \_\_\_\_

If you have applied for a Two/Ten Bursary before, please list year in which you applied \_\_\_\_\_  
Application result  Bursary Allocated  No Award Received

**Employment Eligibility Verification** (*Requires signature of Company Officer*)

The employment in the footwear or allied industry on which eligibility is based is with the following company:

Company Name \_\_\_\_\_ Company Address \_\_\_\_\_

The person employed at the above company is  Mother  Father  Grandparent  Legal Guardian  Applicant

If the person employed is the parent, grandparent, or guardian of the applicant, their full name is \_\_\_\_\_

The date of employment is from \_\_\_\_\_ to \_\_\_\_\_, and the position held is as \_\_\_\_\_

If eligibility is derived from the APPLICANT'S EMPLOYMENT, indicate average number of hours worked per month: \_\_\_\_\_

Name of company officer/owner/manager \_\_\_\_\_

Company Tel# \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Please note: Applicants must display academic ability and financial need in order to be eligible to win a Two/Ten Bursary Award. Additional steps are required beyond the completion of this form. Please ensure you answer all questions in full

The applicant's financial information below must be answered accurately. Failure to provide correct answers may result in the rejection of the application. **If there are any incomplete answers, the application will be rejected.**

**APPLICANT PROFILE**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Permanent Address

# Street City Prov Postal

Temporary Address

# Street City Prov Postal

Email \_\_\_\_\_

Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Date Month Year

Citizenship \_\_\_\_\_

Social Insurance Number \_\_\_\_\_

**HIGH SCHOOL**

Are you in high school  Yes  No

Name of high school \_\_\_\_\_

Address

Street City Province Postal

High school graduation date \_\_\_\_\_  
Date Month Year

**COLLEGE / UNIVERSITY**

I plan to attend \_\_\_\_\_  
Name of institution

I am already registered at \_\_\_\_\_  
Name of institution

College / University and will have completed \_\_\_\_\_  
semester by the Fall of 2024

Intended college major \_\_\_\_\_

Career interest \_\_\_\_\_

Month and year you expect to complete your college, nursing or vocational program (do not include vocational work)

Month Year

**YOUR FAMILY**

Complete the information about your parents below

	Father	Mother
Name	_____	_____
Occupation	_____	_____
Company	_____	_____

Is your father  Employed?  Unemployed?  Retired?  Deceased?

Is your mother  Employed?  Unemployed?  Retired?  Deceased?

If someone other than your father or mother supports you, please provide information for that person below.

Name \_\_\_\_\_

Address \_\_\_\_\_

Relationship to you \_\_\_\_\_

Occupation \_\_\_\_\_

Company \_\_\_\_\_

**APPLICANT'S FINANCIAL SITUATION**

Father's gross income for 2023 \$ \_\_\_\_\_

Mother's gross income for 2023 \$ \_\_\_\_\_

Spouse's gross income for 2023 \$ \_\_\_\_\_

**Student Living Situation**

Live on campus  Live off campus  Commute from home

**Student Income**

Employment \$ \_\_\_\_\_

RESP/other investment income \$ \_\_\_\_\_

Student Loan \$ \_\_\_\_\_

Grants & Scholarships \$ \_\_\_\_\_

Other income not declared \$ \_\_\_\_\_

Parental / Spousal Support \$ \_\_\_\_\_

**TOTAL INCOME** \$ \_\_\_\_\_

**Student Expenses**

Tuition (yearly) \$ \_\_\_\_\_

Residence or Annual Rent \$ \_\_\_\_\_

Books & Supplies \$ \_\_\_\_\_

General Living Expenses (eg. groceries, transportation) \$ \_\_\_\_\_

**TOTAL EXPENSES** \$ \_\_\_\_\_

I certify the information provided on this form and accompanying documents is true, accurate and complete. I understand that any incomplete file, false statement or inaccurate facts contained here may result in being refused the bursary

Student's signature \_\_\_\_\_

Date \_\_\_\_\_

## SCHOOL REPORT

Student applicants are responsible for coordination with his/her school.

**RETURN NO LATER THAN JUNE 28, 2024**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

School Name \_\_\_\_\_

School Address \_\_\_\_\_

#	Street	City	Province	Postal
---	--------	------	----------	--------

Two/Ten Charity Trust of Canada Inc.,  
298 John St., Thornhill Square  
P.O. Box 87617  
Thornhill, ON  
L3T 7R3

**PLEASE BE SURE TO INCLUDE THE FOLLOWING INFORMATION IN YOUR PACKAGE:**

- Academic Record
- Financial Information
- **Include 2023 Notice of Assessment**
- Biographical Essay (max. 300 words)

## AUTHORIZATION

To comply with the provisions of Canadian Federal and Provincial laws respecting access to documents held by public bodies and the protection of personal information, a school must obtain signed authorization before it can release student information for use in this bursary program.

Permission is hereby given to school officials to release the school record and other requested information for consideration in the above-named bursary program.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Legal Guardian's signature

\_\_\_\_\_  
Date

**NOTE: It is the responsibility of the student applicant to ensure the school releases this information to us by the June 28, 2024 deadline.**

**PLEASE PROVIDE THE MID-TERM REPORT**

## ADDITIONAL INFORMATION AND DOCUMENTS

To submit with your Two/Ten Foundation Bursary Application

In order to comply with **Revenue Canada** with regard to the administration of bursaries based on scholastic achievement AND financial need, the following information and supporting documents must be submitted with your bursary application as proof of your expenses and financial need.

Please attach all supporting documents to this form.

### STUDENT INFORMATION

First Name \_\_\_\_\_ Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Citizenship  Canadian  Permanent Resident

Institution Attending \_\_\_\_\_ Program \_\_\_\_\_

### PARENTAL INFORMATION

Marital Status  Married  Divorced  Widowed  Separated  Common-Law

No. of dependents, including applicant \_\_\_\_\_

**Please provide the following information if the applicant shows the parent's home address as his/her residence:**

- Attach father's most recent notice of assessment
- Attach mother's most recent notice of assessment
- Attach applicant's most recent notice of assessment

#### PLEASE BE SURE TO INCLUDE THE FOLLOWING INFORMATION IN YOUR PACKAGE:

- Academic Record
- Financial Information
- **Include 2023 Notice of Assessment**
- Biographical Essay (max. 300 words)

#### PRIVACY CONSENT:

By signing this form I agree to my details being used for the purposes of the Two/Ten Charity Trust of Canada Bursary Selection Committee. The information will only be accessed by the committee. I understand my data will be held securely and will not be distributed to third parties. I have a right to change or access my information. I understand that when this information is no longer required for this purpose, official university procedure will be followed to dispose of my data.

#### Applicant's declaration and signature

I certify the information provided on this form and accompanying documents is true, accurate and complete. I understand that any incomplete file, false statement or inaccurate facts contained here may result in being refused the bursary

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date